



The Superior Court of California,  
County of Lassen

**FLF/Research Attorney**

Monthly Salary \$6,250– \$7,597  
Plus benefits

Under general direction, this professional level position performs legal research activities on behalf of the court by examining, analyzing, and interpreting available information and submitting recommendations for resolving issues before the court. This position also provides Family Law Facilitator services pursuant to Family Code Sections 10000-10015.

The following duties are typical of those performed in this classification; however, other duties may be assigned or required.

- Reviews and summarizes evidence, procedural history, and legal contentions on matters before the court
- Identifies and analyzes factual and legal issues relevant to the disposition of matters; researches legal authorities and prepares written opinions
- Briefs judges on research and analysis pertaining to matters before the court, identifies and discusses unresolved issues necessary for the disposition of matters, and formulates dispositions
- Responds to judges' inquiries on procedural and substantive issues during trials and hearings; attends and assists at trials and hearings; conducts reviews of documents at the request of judges and court executive officer
- Prepares written pleadings, legal reports, opinions, briefs, appeals, and other legal documents in connection with court calendar, trials, hearings, and other legal proceedings
- May serve as legal adviser to the court judicial officers, management staff or committees on specific matters before the court
- May assist with the drafting of legislative measures and other legal work required by the court
- Provides educational materials to the public, and responds to public inquiries as assigned
- Takes appointments with Family Law Facilitator customers, as directed by the court
- Provides information on process and procedural matters to litigants through the delivery of Family Law Facilitator services
- Distributes necessary family law court forms and provides assistance in completing forms
- Provides information and direction to Family Law Facilitator customers, and assists with any other responsibilities to enable the court to be responsive to

litigants' needs and to assist them in obtaining meaningful access to services

**QUALIFICATIONS:** Active membership in the State Bar of California and five (5) years of experience in the practice of law, including substantial family law practice, OR any combination of training and experience that provides the desired knowledge and abilities.

**FILING DEADLINE: open until filled**

It is your responsibility to provide specific, accurate, complete information describing how you meet the minimum qualifications. Qualified applicants are invited to submit an official Lassen County Superior Court application to:

Lassen County Superior Court  
Attn: Administrative Department  
2610 Riverside Dr.  
Susanville, CA 96130

Applications are available at [www.lassencourt.ca.gov](http://www.lassencourt.ca.gov), OR at the court's administrative department located at the above address,